



December 1, 2022

Terry Jeffery
District Administrator
Riley Purgatory Bluff Creek Watershed District
18681 Lake Drive E.
Chanhassen, Minnesota 55317

Dear Terry:

Enclosed please find the checks and Treasurer's Report for Riley Purgatory Bluff Creek Watershed District for the one month and ten months ending October 31, 2022.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LTD.

A handwritten signature in black ink, appearing to read "Mark Gibbs".

Mark C. Gibbs, CPA
Enclosure



To The Board of Managers
Riley Purgatory Bluff Creek Watershed District
Chanhassen, Minnesota

Accountant's Opinion

The Riley Purgatory Bluff Creek Watershed District is responsible for the accompanying October 31, 2022 Treasurer's Report in the prescribed form. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review promulgated by the Accounting and Review Services Committee of AICPA. We did not audit or review the Treasurer's Report nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by the Riley Purgatory Bluff Creek Watershed District. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the Treasurer's Report.

Reporting Process

The Treasurer's Report is presented in a prescribed form mandated by the Board of Managers and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America. The reason the Board of Managers mandates a prescribed form instead of GAAP (Generally Accepted Accounting Principles) is this format gives the Board of Managers the financial information they need to make informed decisions as to the finances of the watershed.

GAAP basis reports would require certain reporting formats, adjustments to accrual basis and supplementary schedules to give the Board of Managers information they need, making GAAP reporting on a monthly basis extremely cost prohibitive. An independent auditing firm is retained each year to perform a full audit and issue an audited GAAP basis report. This annual report is submitted to the Minnesota State Auditor, as required by Statute, and to the Board of Water and Soil Resources.

The Treasurer's Report is presented on a modified accrual basis of accounting. Expenditures are accounted for when incurred. For example, payments listed on the Cash Disbursements report are included as expenses in the Treasurer's Report even though the actual payment is made subsequently. Revenues are accounted for on a cash basis and only reflected in the month received.

REDPATH AND COMPANY, LTD.

A handwritten signature in black ink that reads "Redpath and Company, Ltd." in a cursive script.

St. Paul, Minnesota
December 1, 2022

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT

Treasurers Report

October 31, 2022

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RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT
Cash Disbursements
October 31, 2022

Accounts Payable:

Check #	Payee	Amount
6137	Barr Engineering	\$33,403.27
6138	Carver Soil & Water Conservation Dist.	5,555.00
6139	Carver Soil & Water Conservation Dist.	260.00
6140	CenturyLink	294.82
6141	City of Eden Prairie	235,000.00
6142	City of Edina	16,709.37
6143	City of Plymouth	18,245.57
6144	Coverall of the Twin Cities	316.76
6145	Tom Duevel	1,485.68
6146	Freshwater Society	1,500.00
6147	HDR Engineering, Inc.	1,494.33
6148	HealthPartners	5,953.49
6149	Amy Herbert	1,080.00
6150	Olivia Holstine	758.85
6151	Imagine IT	1,311.94
6152	Iron Mountain	199.95
6153	Larry Koch	346.31
6154	Thomas & Erica Koehnen	2,080.35
6155	Marcia Kolb & John Severson	525.00
6156	Lotus Holdings, LLC	21,930.00
6157	Eleanor P. Mahon	1,250.00
6158	Mary Pat McNeil	5,794.50
6159	Metro Sales, Inc.	506.82
6160	Minnesota Management & Budget	750.00
6161	Nicola Dell5 LP	7,741.88
6162	Prairie Restoration, Inc.	7,973.90
6163	Prestige Pools	156.95
6164	Principal Life Insurance Company	388.50
6165	Rachel Contracting, Inc.	4,814.70
6166	Redpath & Company, Ltd.	2,248.86
6167	Republic Services #894	126.28
6168	RMB Environmental Laboratories, Inc.	1,978.71
6169	Nikolas Severson	525.00
6170	Smith Partners	9,915.46
6171	Southwest News Media	203.42
6172	The Preserve Association	1,326.67
6173	Joseph Weissman	252.50
6174	Wild Ones Prairies Edge	1,000.00
6175	Xcel Energy	852.93
Total Accounts Payable:		<u><u>\$396,257.77</u></u>

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT
Cash Disbursements
October 31, 2022

Check #	Payee	Amount
Payroll Disbursements:		
	Employee Salaries	41,634.86
	PERA Match	2,917.16
	Employer Payroll Taxes	3,675.14
	Employer Benefits (H.S.A. Match/Life Ins.)	1,480.80
	Employee Benefit Deductions	(716.04)
	Staff Expense Reimbursements	1,478.45
	Payroll Processing Fee	200.80
	Total Payroll Disbursements:	\$50,671.17
	Surety Release - Check #6154-Thomas & Erica Koehnen	(2,080.35)
	Surety Release - Check #6156-Lotus Holdings, LLC	(21,930.00)
	Permit Fee Refund-Check #6163-Prestige Pools	(156.95)
	4M Banking Fees	127.27
	VISA - Paid 10/06/22 - US Bank	3,976.68
	VISA - Paid 10/11/22 - US Bank	5,303.30
	VIAS - Paid 10/26/22 - US Bank	3,305.30
	TOTAL DISBURSEMENTS:	\$435,474.19

Memos

Effective 7/1/22 the mileage rate is .625 per mile (previously .585)
The 2021 rate was .56
VISA will be paid on-line.

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT
Fund Performance Analysis - Table 1
October 31, 2022

	2022 Budget	Fund Transfers	2022 Budget	Current Month	Year-to-Date	Year-to Date Percent of Budget
REVENUES						
Plan Implementation Levy	\$3,640,581.00	-	\$3,640,581.00	-	1,892,585.30	51.99%
Market Value Credit	-	-	-	32.52	32.52	---
Permit Fees	25,000.00	-	25,000.00	(156.95)	100,394.85	401.58%
Grant Income	71,933.00	-	71,933.00	-	12,875.00	17.90%
Investment Income	30,000.00	-	30,000.00	9,545.09	32,650.88	108.84%
Miscellaneous Income	-	-	-	-	21.53	---
Past Levies	3,355,058.00	-	3,355,058.00	-	-	0.00%
Partner Funds	272,000.00	-	272,000.00	-	-	0.00%
TOTAL REVENUE	\$7,394,572.00	-	\$7,394,572.00	\$9,420.66	2,038,560.08	27.57%
EXPENDITURES						
Administration						
Audit	\$15,000.00	-	\$15,000.00	-	14,818.75	98.79%
Accounting (and Audit)	\$45,000.00	-	45,000.00	2,449.66	30,378.12	67.51%
Advisory Committees	5,000.00	-	5,000.00	-	-	0.00%
Insurance and Bonds	21,000.00	-	21,000.00	-	26,009.33	123.85%
Engineering Services	132,000.00	-	132,000.00	8,535.00	120,140.20	91.02%
Legal Services	108,000.00	-	108,000.00	7,148.20	113,099.43	104.72%
Manager Per Diem/Expense	30,000.00	-	30,000.00	2,041.87	29,552.05	98.51%
Dues and Publications	16,000.00	-	16,000.00	-	9,163.66	57.27%
Office Cost	191,000.00	-	191,000.00	13,661.86	132,802.35	69.53%
Permit Review and Inspection	160,000.00	-	160,000.00	7,200.58	172,267.88	107.67%
Permit and Grant Database	30,000.00	-	30,000.00	-	6,000.00	20.00%
Professional Services	17,400.00	-	17,400.00	1,311.94	55,058.14	316.43%
Recording Services	15,500.00	-	15,500.00	1,080.00	14,400.00	92.90%
Staff Cost	789,681.00	-	789,681.00	45,517.37	373,371.46	47.28%
Subtotal	\$1,575,581.00	-	\$1,575,581.00	\$88,946.48	\$1,097,061.37	69.63%
Programs and Projects						
District Wide						
10-year Management Plan	\$80,000.00	-	\$80,000.00	\$960.28	\$14,370.80	17.96%
AIS Inspection and early response	68,000.00	-	68,000.00	168.45	10,069.26	14.81%
Cost-Share/Stewardship Grant	260,000.00	-	260,000.00	14,260.27	178,527.84	68.66%
Data Collection and Monitoring	213,000.00	-	213,000.00	13,464.32	159,360.91	74.82%
Community Resiliency	130,000.00	-	130,000.00	873.00	88,377.50	67.98%
Education and Outreach	100,000.00	-	100,000.00	12,077.55	79,748.59	79.75%
Plant Restoration - U of M	50,000.00	-	50,000.00	-	6,654.13	13.31%
Repair and Maintenance Fund *	100,000.00	-	100,000.00	-	4,170.50	4.17%
Wetland Management*	157,000.00	-	157,000.00	-	1,669.00	1.06%
Groundwater Conservation*	220,000.00	-	220,000.00	-	25,772.56	11.71%
Lake Vegetation Implementation	76,000.00	-	76,000.00	390.00	76,737.25	100.97%
Opportunity Project*	250,000.00	-	250,000.00	-	-	0.00%
Stormwater Ponds - U of M	20,000.00	-	20,000.00	-	15,170.00	75.85%
Hennepin County Chloride Initiative	90,000.00	-	90,000.00	40,761.44	93,555.94	103.95%
Lower Minnesota Chloride Cost-Share	195,000.00	-	195,000.00	-	28,681.03	14.71%
Subtotal	\$2,009,000.00	\$0.00	\$2,009,000.00	\$82,955.31	\$782,865.31	38.97%
Bluff Creek						
Bluff Creek Tributary*	\$5,000.00	-	\$5,000.00	-	4,490.80	89.82%
Wetland Restoration at Pioneer	\$478,933.00	-	478,933.00	253.50	84,758.03	17.70%
Bluff Creek B5 by Galpin	120,000.00	-	120,000.00	-	9,870.50	8.23%
Subtotal	\$603,933.00	-	603,933.00	\$253.50	\$99,119.33	16.41%
Riley Creek						
Lake Riley - Alum Treatment*	\$20,000.00	-	\$20,000.00	780.00	27,480.00	137.40%
Lake Susan Water Quality Improvement - Phase 2	-	-	-	-	2,005.10	---
Rice Marsh Lake in-lake phosphorus load	26,000.00	-	26,000.00	-	8,494.80	32.67%
Rice Marsh Lake Water Quality Improvement Phase 1	228,000.00	-	228,000.00	629.00	122,353.81	53.66%
Riley Creek Restoration (Reach E and D3)	78,000.00	-	78,000.00	4,866.50	13,482.00	17.28%
Upper Riley Creek Stabilization	1,447,000.00	-	1,447,000.00	8,070.00	148,527.03	10.26%
Middle Riley Creek	61,000.00	-	61,000.00	552.00	92,486.79	151.62%
St. Hubert Water Quality Project	46,000.00	-	46,000.00	-	109.30	0.24%
Subtotal	\$1,906,000.00	\$0.00	1,906,000.00	\$14,897.50	414,938.83	21.77%
Purgatory Creek						
Purgatory Creek Rec Area- Berm/retention area - feasibility/design	\$225,000.00	-	\$225,000.00	-	-	0.00%
Lotus Lake in-lake phosphorus load control	80,000.00	-	80,000.00	-	-	0.00%
Silver Lake Water Quality BMP	46,000.00	-	46,000.00	8,398.90	44,195.33	96.08%
Scenic Heights	4,058.00	-	4,058.00	-	-	0.00%
Hyland Lake in-lake phosphorus load control	20,000.00	-	20,000.00	-	-	0.00%
Duck Lake watershed load	25,000.00	-	25,000.00	-	5,149.48	20.60%
Duck Lake Road Partnership	235,000.00	-	235,000.00	235,000.00	235,000.00	100.00%
Lotus Lake Watershed Improvement Project (LL_1, LL_3, LL_7, LL_8)	325,000.00	-	325,000.00	5,022.50	9,222.25	2.84%
Subtotal	\$960,058.00	\$0.00	\$960,058.00	\$248,421.40	293,567.06	30.58%
Reserve	\$230,000.00	\$0.00	230,000.00	-	-	0.00%
TOTAL EXPENDITURE	\$7,284,572.00	\$0.00	\$7,284,572.00	\$435,474.19	\$2,687,551.90	36.89%
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$110,000.00	\$0.00	\$110,000.00	(\$426,053.53)	(\$648,991.82)	

*Denotes Multi-Year Project - See Table 2 for details

RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT
Muti-Year Project Performance Analysis - Table 2
October 31, 2022

Programs and Projects	Total	FUNDING SOURCE			Current	Costs	Costs	Total Costs	District's Share	District's Share
	Lifetime Budget	District funds	Partner Fund	Grants	Year Budget	Month End	Year-to-Date	to Date	Current Year	Future Years
District Wide										
Community Resiliency	\$274,000.00	\$224,000.00	-	\$50,000.00	\$130,000.00	\$873.00	\$88,377.50	\$238,959.07	\$130,000.00	-
Repair and Maintenance Fund	277,005.00	277,005.00	-	-	100,000.00	-	4,170.50	94,205.58	100,000.00	86,970.00
Wetland Management	200,000.00	200,000.00	-	-	157,000.00	-	1,669.00	193,104.14	157,000.00	-
Groundwater Conservation	180,000.00	180,000.00	-	-	220,000.00	-	25,772.56	26,778.41	220,000.00	-
Opportunity Project*	300,000.00	300,000.00	-	-	250,000.00	-	-	26,165.29	250,000.00	23,835.00
Stormwater Ponds - U of M	106,092.00	64,092.00	42,000.00	-	20,000.00	-	15,170.00	110,816.97	20,000.00	-
Hennepin County Chloride Initiative	120,800.00	19,000.00	-	101,800.00	90,000.00	40,761.44	93,555.94	133,765.71	90,000.00	-
Lower Minnesota Chloride Cost-Share	217,209.00	20,000.00	-	197,209.00	195,000.00	-	28,681.03	38,299.35	10,382.00	-
Subtotal	\$1,675,106.00	\$1,284,097.00	\$42,000.00	\$349,009.00	\$1,162,000.00	\$41,634.44	\$257,396.53	\$862,094.52	977,382.00	110,805.00
Bluff Creek										
Bluff Creek Tributary*	\$436,750.00	\$386,750.00	\$50,000.00	-	\$5,000.00	-	\$4,490.80	\$396,161.49	\$4,500.00	-
Wetland Restoration at Pioneer	857,820.00	450,000.00	-	407,820.00	478,933.00	253.50	84,758.03	991,723.10	150,000.00	26,000.00
Bluff Creek B5 by Galpin	644,500.00	644,500.00	-	-	120,000.00	-	9,870.50	28,781.92	120,000.00	505,589.00
Subtotal	\$1,939,070.00	\$1,481,250.00	\$50,000.00	\$407,820.00	\$603,933.00	\$253.50	\$99,119.33	\$1,387,884.59	\$274,500.00	531,589.00
Riley Creek										
Lake Riley - Alum Treatment 1st dose *	\$560,000.00	\$560,000.00	-	-	\$20,000.00	\$780.00	\$27,480.00	\$539,594.57	\$20,000.00	\$27,886.00
Rice Marsh Lake in-lake phosphorus load	183,000.00	183,000.00	-	-	26,000.00	-	8,494.80	123,952.76	20,000.00	110,000.00
Rice Marsh WQ 1	746,693.00	746,693.00	-	-	228,000.00	629.00	122,353.81	691,126.76	220,000.00	8,000.00
Riley Creek Restoration (Reach E and D3) *	2,336,500.00	1,783,352.00	553,148.00	-	78,000.00	4,866.50	13,482.00	2,276,074.24	5,000.00	-
Upper Riley Creek Stabilization	2,620,000.00	2,620,000.00	-	-	1,447,000.00	8,070.00	148,527.03	227,866.61	210,000.00	2,330,660.00
Middle Riley Creek	655,500.00	610,500.00	45,000.00	-	61,000.00	552.00	92,486.79	492,034.24	45,000.00	16,000.00
St Hubert	445,000.00	266,135.00	65,000.00	113,865.00	46,000.00	-	109.30	347,746.99	3,000.00	-
Subtotal	\$7,546,693.00	\$6,769,680.00	\$663,148.00	\$113,865.00	\$1,906,000.00	\$14,897.50	\$412,933.73	\$4,698,396.17	\$523,000.00	2,492,546.00
Purgatory Creek										
Purgatory Creek Rec Area- Berm/retention area - feasibility/design	\$280,000.00	\$280,000.00	-	-	\$225,000.00	-	-	\$24,456.43	\$225,000.00	-
Lotus Lake in-lake phosphorus load control	345,000.00	345,000.00	-	-	80,000.00	-	-	265,773.75	-	-
Silver Lake Water Quality BMP	268,013.00	268,013.00	-	-	46,000.00	8,398.90	44,195.33	262,791.49	5,000.00	1,000.00
Scenic Heights	260,000.00	165,000.00	45,000.00	50,000.00	4,058.00	-	-	210,942.75	-	-
Hyland Lake Internal Load	150,000.00	130,000.00	20,000.00	-	20,000.00	-	-	128,612.41	20,000.00	150,000.00
Duck Lake Partnership (Bridge Project)	1,175,000.00	-	-	-	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	940,000.00
Duck Lake watershed load	220,000.00	220,000.00	-	-	25,000.00	5,022.50	9,222.25	206,298.56	-	-
Subtotal	\$1,523,013.00	\$1,408,013.00	\$65,000.00	\$50,000.00	\$635,058.00	\$248,421.40	\$288,417.58	\$1,333,875.39	\$485,000.00	1,091,000.00
Total Multi-Year Project Costs	\$12,683,882.00	\$10,943,040.00	\$820,148.00	\$920,694.00	\$4,306,991.00	\$305,206.84	\$1,057,867.17	\$8,282,250.67	\$2,259,882.00	\$4,225,940.00

Riley Purgatory Bluff Creek Watershed District
Balance Sheet
As of October 31, 2022

ASSETS

Current Assets

General Checking-Old National	\$1,881,791.82
Checking-Old National/BMW	23,256.03
US Bank	-
4M Fund	3,931,727.06
Due From Other Governments	250,212.00
Taxes Receivable-Delinquent	31,265.66
Pre-Paid Expense	34,571.31
Security Deposits	7,244.00

Total Current Assets: \$6,160,067.88

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$580,589.78
Retainage Payable	74,496.11
Salaries Payable	20,009.88
Permits & Sureties Payable	424,348.65
Deferred Revenue	31,265.66
Unearned Revenue	165,542.00

Total Current Liabilities: \$1,296,252.08

Capital

Fund Balance-General	\$5,512,807.62
Net Income	(648,991.82)

Total Capital \$4,863,815.80

Total Liabilities & Capital \$6,160,067.88

RILEY PURGTORY BLUFF CREEK WATERSHED DISTRICT
VISA ACTIVITY
October 31, 2022

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
10/20/22	SimplyStamps.com	54.40	Custom Embosser	10-00-4200	Y
10/21/22	Verizon Wireless	472.47	Monthly Telecommunications	10-00-4240	Y
10/31/22	Who Gives A Crap, Inc.	66.57	Office Supplies - Toilet Paper	10-00-4200	Y
11/01/22	BP, Valley View Eden Prairie	32.99	Vehicle Fuel	10-00-4322	Y
11/01/22	PayPal	49.99	GreenCorps Member Training	10-00-4265	Y
11/01/22	Amazon Marketplace	53.39	Bathroom Supplies - Paper Towels	10-00-4200	Y
11/02/22	Amazon Marketplace	69.54	Assorted Office Supplies-Folders/Tape	10-00-4200	Y
11/04/22	Hardees, Fergus Falls, MN	9.61	Staff Expense - MAWA Conference	10-00-4321	Y
11/04/22	Super 8, Fergus Falls, MN	89.81	Staff Travel - MAWA Conference	10-00-4320	Y
11/04/22	Amazon.com	87.39	Office Supplies - Bathroom	10-00-4200	Y
11/07/22	Holiday Stations, Eden Prairie	78.38	Vehicle Fuel	10-00-4322	Y
11/08/22	Cub Foods, Chanhassen	19.56	Kitchen Restock	10-00-4200	Y
11/09/22	Cub Foods, Chanhassen	48.26	Meeting Catering	10-00-4205	Y
		\$1,132.36	General Administration Total		
11/01/22	Menards Eden Prairie	110.86	Assorted Field Supplies-Hardware/Gloves/Kerosene	20-05-4201	Y
11/06/22	Verizon Wireless	7.02	Monthly Telecommunications-DC Unit	20-05-4240	Y
11/07/22	Sticker Mule	439.70	District Sticker Reorder	20-08-4275	Y
11/10/22	Sticker Mule	364.00	District Keychain Reorder	20-08-4275	Y
		\$921.58	District-Wide Total		
		\$2,053.94	GRAND TOTAL		