



December 29, 2021

Terry Jeffery  
Interim District Administrator  
Riley Purgatory Bluff Creek Watershed District  
18681 Lake Drive E.  
Chanhassen, Minnesota 55317

Dear Terry:

Enclosed please find the checks and Treasurer's Report for Riley Purgatory Bluff Creek Watershed District for the one month and eleven months ending November 30, 2021.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LTD.

A handwritten signature in black ink that reads "Mark Gibbs".

Mark C. Gibbs, CPA  
Enclosure



To The Board of Managers  
Riley Purgatory Bluff Creek Watershed District  
Chanhassen, Minnesota

### **Accountant's Opinion**

The Riley Purgatory Bluff Creek Watershed District is responsible for the accompanying November 30, 2021 Treasurer's Report in the prescribed form. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review promulgated by the Accounting and Review Services Committee of AICPA. We did not audit or review the Treasurer's Report nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by the Riley Purgatory Bluff Creek Watershed District. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the Treasurer's Report.

### **Reporting Process**

The Treasurer's Report is presented in a prescribed form mandated by the Board of Managers and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America. The reason the Board of Managers mandates a prescribed form instead of GAAP (Generally Accepted Accounting Principles) is this format gives the Board of Managers the financial information they need to make informed decisions as to the finances of the watershed.

GAAP basis reports would require certain reporting formats, adjustments to accrual basis and supplementary schedules to give the Board of Managers information they need, making GAAP reporting on a monthly basis extremely cost prohibitive. An independent auditing firm is retained each year to perform a full audit and issue an audited GAAP basis report. This annual report is submitted to the Minnesota State Auditor, as required by Statute, and to the Board of Water and Soil Resources.

The Treasurer's Report is presented on a modified accrual basis of accounting. Expenditures are accounted for when incurred. For example, payments listed on the Cash Disbursements report are included as expenses in the Treasurer's Report even though the actual payment is made subsequently. Revenues are accounted for on a cash basis and only reflected in the month received.

REDPATH AND COMPANY, LTD.

A handwritten signature in black ink that reads "Redpath and Company, LTD." in a cursive script.

St. Paul, Minnesota  
December 29, 2021

# **RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**

## **Treasurers Report**

**November 30, 2021**

### **REPORT INDEX**

<b><u>Page #</u></b>	<b><u>Report Name</u></b>
1	Cash Disbursements
2	Fund Performance Analysis – Table 1
3	Multi-Year Project Performance Analysis – Table 2
4	Balance Sheet
5	VISA Activity

**RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**  
**Cash Disbursements**  
**November 30, 2021**

**Accounts Payable:**

Check #	Payee	Amount
5769V	City of Chanhassen	(\$21.62)
5794	Aspect Design/Build	2,275.00
5795	Barr Engineering	64,298.97
5796	CenterPoint Energy	440.01
5797	CenturyLink	294.93
5798	CenterPoint Energy	4,843.45
5799	City of Chanhassen	18,583.54
5800	Coverall of the Twin Cities, Inc.	316.76
5801	ECM Publishers, Inc.	333.20
5802	Fortin Consulting, Inc.	4,975.00
5803	Hach Company	696.95
5804	HDR Engineering, Inc.	4,635.49
5805	HealthPartners	6,281.44
5806	Amy Herbert	1,440.00
5807	Olivia R. Holstine	234.54
5808	Imagine IT	3,614.40
5809	Iron Mountain	188.05
5810	Larry Koch	692.62
5811	League of MN Cities Insurance Trust W/C	1,136.00
5812	Metro Sales, Inc.	247.95
5813	Meyer Contracting, Inc.	415,668.74
5814	Nicola Dell5 LP	7,394.86
5815	Principal Life Insurance Company	387.60
5816	ProTech	236.57
5817	Redpath & Company	1,875.93
5818	Richfield Printing	5,207.44
5819	Smith Partners	13,190.55
5820	Southwest News Media	698.14
5821	Southwest Metro Chamber of Commerce	388.00
5822	Stantec Consulting Services	2,307.00
5823	Sunram Construction, Inc.	150,940.12
5824	Trade Level Construction, Inc.	2,419.00
<b>Total Accounts Payable:</b>		<b><u>\$716,220.63</u></b>

**Payroll Disbursements:**

Payroll Processing Fee	197.55
Employee Salaries	35,725.12
Employer Payroll Taxes	2,760.22
Employer Benefits (H.S.A. Match)	1,000.00
Employee Benefit Deductions	(516.04)
Staff Expense Reimbursements	605.06
PERA Match	2,694.97
<b>Total Payroll Disbursements:</b>	<b><u>\$42,466.88</u></b>

VISA - 11/05/21	4,094.41
VISA - 11/25/21	5,067.30
Permit Fee Refund-Ck #5794-Aspect Design/Build	(2,275.00)
Permit Fee Refund-Ck #5798-CenterPoint Energy	(4,843.45)
Permit Fee Refund-Ck #5824-Trade Level Const.	(2,419.00)

**TOTAL DISBURSEMENTS:**

**\$758,311.77**

**Memos**

The 2021 mileage rate is .56 per mile. The 2020 rate was .575  
 Old National VISA will be paid on-line.

**RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis - Table 1**  
**November 30, 2021**

	2021 Budget	Fund Transfers	2021 Budget	Current Month	Year-to-Date	Year-to-Date Percent of Budget
<b>REVENUES</b>						
Plan Implementation Levy	\$3,575,000.00	-	\$3,575,000.00	-	1,850,234.25	51.75%
Market Value Credit	-	-	-	-	32.95	---
Permit Fees	25,000.00	-	25,000.00	(6,537.45)	73,069.38	292.28%
Grant Income	272,580.00	-	272,580.00	-	36,433.00	13.37%
Investment Income	30,000.00	-	30,000.00	(21.48)	352.14	1.17%
Miscellaneous Income	-	-	-	-	60.84	---
Past Levies	3,204,427.00	-	3,204,427.00	-	-	0.00%
Partner Funds	451,000.00	-	451,000.00	-	2,000.00	0.44%
<b>TOTAL REVENUE</b>	<b>\$7,558,007.00</b>	<b>-</b>	<b>\$7,558,007.00</b>	<b>(\$6,558.93)</b>	<b>\$1,962,182.56</b>	<b>25.96%</b>
<b>EXPENDITURES</b>						
<b>Administration</b>						
Audit	\$15,000.00	-	\$15,000.00	-	14,400.00	96.00%
Accounting (and Audit)	\$31,000.00	-	31,000.00	2,073.48	31,123.39	100.40%
Advisory Committees	7,000.00	-	7,000.00	-	-	0.00%
Insurance and Bonds	18,000.00	-	18,000.00	1,136.00	25,034.00	139.08%
Engineering Services	112,000.00	-	112,000.00	15,164.00	121,395.06	108.39%
Legal Services	84,000.00	-	84,000.00	3,599.17	80,247.69	95.53%
Manager Per Diem/Expense	30,000.00	-	30,000.00	1,245.00	25,530.29	85.10%
Dues and Publications	16,000.00	-	16,000.00	-	11,051.00	69.07%
Office Cost	190,000.00	-	190,000.00	13,559.98	135,998.97	71.58%
Permit Review and Inspection	140,000.00	-	140,000.00	13,688.30	198,348.68	141.68%
Permit and Grant Database	-	-	-	-	27,500.00	---
Professional Services	10,000.00	-	10,000.00	-	12,335.50	123.36%
Recording Services	15,000.00	-	15,000.00	1,440.00	13,515.00	90.10%
Staff Cost	802,054.00	-	802,054.00	35,449.57	423,173.76	52.76%
<b>Subtotal</b>	<b>\$1,470,054.00</b>	<b>-</b>	<b>\$1,470,054.00</b>	<b>\$87,355.50</b>	<b>\$1,119,653.34</b>	<b>76.16%</b>
<b>Programs and Projects</b>						
<b>District Wide</b>						
10-year Management Plan	\$10,000.00	-	\$10,000.00	\$921.93	6,551.80	65.52%
AIS Inspection and early response	85,000.00	-	85,000.00	18,583.54	45,464.37	53.49%
Cost-Share/Stewardship Grant	346,735.00	-	346,735.00	5,730.73	170,253.33	49.10%
Data Collection and Monitoring	193,000.00	-	193,000.00	11,247.70	243,846.06	126.35%
Community Resiliency	111,058.00	-	111,058.00	-	7,596.50	6.84%
Education and Outreach	100,834.00	-	100,834.00	17,689.98	66,146.51	65.60%
Plant Restoration - U of M	61,613.00	-	61,613.00	-	21,650.48	35.14%
Repair and Maintenance Fund *	212,540.00	-	212,540.00	-	570.00	0.27%
Wetland Management*	111,248.00	-	111,248.00	12,126.00	185,873.17	167.08%
Groundwater Conservation*	229,444.00	-	229,444.00	-	450.00	0.20%
Lake Vegetation Implementation	83,083.00	-	83,083.00	2,307.00	18,185.13	21.89%
Opportunity Project*	317,480.00	-	317,480.00	-	-	0.00%
Stormwater Ponds - U of M	67,164.00	-	67,164.00	-	36,719.00	54.67%
Hennepin County Chloride Initiative	92,971.00	-	92,971.00	4,975.00	9,950.00	10.70%
Lower Minnesota Chloride Cost-Share	217,209.00	-	217,209.00	-	9,618.32	4.43%
<b>Subtotal</b>	<b>\$2,239,379.00</b>	<b>-</b>	<b>\$2,239,379.00</b>	<b>\$73,581.88</b>	<b>\$822,874.67</b>	<b>36.75%</b>
<b>Bluff Creek</b>						
Bluff Creek Tributary*	\$7,251.00	-	\$7,251.00	-	172.00	2.37%
Wetland Restoration at Pioneer	\$665,285.00	-	665,285.00	109,678.82	263,899.99	39.67%
Bluff Creek B5 by Galpin	140,000.00	-	140,000.00	-	-	0.00%
<b>Subtotal</b>	<b>\$812,536.00</b>	<b>-</b>	<b>812,536.00</b>	<b>\$109,678.82</b>	<b>\$264,071.99</b>	<b>32.50%</b>
<b>Riley Creek</b>						
Lake Riley - Alum Treatment*	\$62,885.00	-	\$62,885.00	-	-	0.00%
Rice Marsh Lake in-lake phosphorus load	45,636.00	-	45,636.00	348.60	11,093.31	24.31%
Rice Marsh Lake Water Quality Improvement Phase 1	634,147.00	-	634,147.00	419,624.12	494,734.60	78.02%
Riley Creek Restoration (Reach E and D3)	107,047.00	-	107,047.00	928.17	33,733.41	31.51%
Upper Riley Creek Stabilization	902,025.00	-	902,025.00	-	27,616.56	3.06%
Middle Riley Creek	192,363.00	-	192,363.00	49,005.50	395,207.45	205.45%
Lake Ann Wetland Restoration	50,000.00	-	50,000.00	-	-	0.00%
St. Hubert Water Quality Project	147,063.00	-	147,063.00	124.50	347,637.69	236.39%
<b>Subtotal</b>	<b>\$2,141,166.00</b>	<b>\$0.00</b>	<b>2,141,166.00</b>	<b>\$470,030.89</b>	<b>\$1,310,023.02</b>	<b>61.18%</b>
<b>Purgatory Creek</b>						
Purgatory Creek Rec Area- Berm/retention area - feasibility/design	\$34,899.00	-	\$34,899.00	3,614.40	9,355.15	26.81%
Lotus Lake in-lake phosphorus load control	79,225.00	-	79,225.00	-	-	0.00%
Silver Lake Restoration - Feasibility Phase 1	207,208.00	-	207,208.00	12,377.58	153,701.27	74.18%
Scenic Heights	92,040.00	-	92,040.00	-	2,983.00	3.24%
Hyland Lake in-lake phosphorus load control	20,000.00	-	20,000.00	-	-	0.00%
Duck Lake watershed load	32,120.00	-	32,120.00	1,672.70	8,848.70	27.55%
Lotus Lake Kerber Pond	14,380.00	-	14,380.00	-	-	0.00%
Duck lake Partnership	235,000.00	-	235,000.00	-	-	0.00%
<b>Subtotal</b>	<b>\$714,872.00</b>	<b>\$0.00</b>	<b>\$714,872.00</b>	<b>\$17,664.68</b>	<b>\$174,888.12</b>	<b>24.46%</b>
<b>Reserve</b>	<b>\$180,000.00</b>	<b>\$0.00</b>	<b>180,000.00</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURE</b>	<b>\$7,558,007.00</b>	<b>\$0.00</b>	<b>\$7,558,007.00</b>	<b>\$758,311.77</b>	<b>\$3,691,511.14</b>	<b>48.84%</b>
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$764,870.70)</b>	<b>(\$1,729,328.58)</b>	

\*Denotes Multi-Year Project - See Table 2 for details

**RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**  
**Muti-Year Project Performance Analysis - Table 2**  
**November 30, 2021**

Programs and Projects	Total	FUNDING SOURCE			Current	Costs	Costs	Total Costs	District's Share	District's Share
	Lifetime Budget	District funds	Partner Fund	Grants	Year Budget	Month End	Year-to-Date	to Date	Current Year	Future Years
<b>District Wide</b>										
Community Resiliency	\$148,000.00	\$98,000.00	-	50,000.00	\$111,058.00	-	\$7,596.50	\$69,537.57	\$75,000.00	60,000.00
Repair and Maintenance Fund	277,005.00	277,005.00	-	-	212,540.00	-	570.00	90,035.08	-	20,000.00
Wetland Management	200,000.00	200,000.00	-	-	111,248.00	12,126.00	185,873.17	299,625.05	-	70,000.00
Groundwater Conservation	180,000.00	180,000.00	-	-	229,444.00	-	450.00	1,005.85	50,000.00	79,000.00
Opportunity Project*	300,000.00	300,000.00	-	-	317,480.00	-	-	26,165.29	50,000.00	70,000.00
Stormwater Ponds - U of M	106,092.00	64,092.00	42,000.00	-	67,164.00	-	36,719.00	95,646.97	20,000.00	-
Hennepin County Chloride Initiative	120,800.00	19,000.00	-	101,800.00	92,971.00	4,975.00	9,950.00	37,779.77	-	-
Lower Minnesota Chloride Cost-Share	217,209.00	20,000.00	-	197,209.00	217,209.00	-	9,618.32	9,618.32	-	-
<b>Subtotal</b>	<b>\$1,549,106.00</b>	<b>\$1,158,097.00</b>	<b>\$42,000.00</b>	<b>\$349,009.00</b>	<b>\$1,359,114.00</b>	<b>\$17,101.00</b>	<b>\$250,776.99</b>	<b>\$629,413.90</b>	<b>195,000.00</b>	<b>299,000.00</b>
<b>Bluff Creek</b>										
Bluff Creek Tributary*	\$436,750.00	\$386,750.00	\$50,000.00	-	\$7,251.00	-	\$172.00	\$391,670.69	-	-
Wetland Restoration at Pioneer	857,820.00	450,000.00	-	407,820.00	665,285.00	109,678.82	263,899.99	906,437.15	450,000.00	-
Bluff Creek B5 by Galpin	614,000.00	614,000.00	-	-	140,000.00	-	-	-	140,000.00	614,000.00
<b>Subtotal</b>	<b>\$1,908,570.00</b>	<b>\$1,450,750.00</b>	<b>\$50,000.00</b>	<b>\$407,820.00</b>	<b>\$812,536.00</b>	<b>109,678.82</b>	<b>\$264,071.99</b>	<b>\$1,298,107.84</b>	<b>\$590,000.00</b>	<b>614,000.00</b>
<b>Riley Creek</b>										
Lake Riley - Alum Treatment 1st dose *	\$560,000.00	\$560,000.00	-	-	\$62,885.00	-	-	\$512,114.57	-	-
Rice Marsh Lake in-lake phosphorus load	150,000.00	150,000.00	-	-	45,636.00	348.60	11,093.31	115,457.96	-	170,000.00
Rice Marsh WQ 1	300,000.00	300,000.00	-	-	634,147.00	419,624.12	494,734.60	510,587.10	350,000.00	-
Riley Creek Restoration (Reach E and D3) *	2,168,148.00	1,615,000.00	553,148.00	-	107,046.00	928.17	33,733.41	2,261,590.44	40,000.00	-
Upper Riley Creek Stabilization	950,000.00	950,000.00	-	-	902,025.00	-	27,616.56	75,591.08	100,000.00	-
Middle Riley Creek	45,000.00	-	45,000.00	-	192,363.00	49,005.50	395,207.45	395,207.45	-	-
St Hubert	178,865.00	-	65,000.00	113,865.00	147,063.00	124.50	347,637.69	347,637.69	100,000.00	-
<b>Subtotal</b>	<b>\$4,352,013.00</b>	<b>\$3,575,000.00</b>	<b>\$663,148.00</b>	<b>\$113,865.00</b>	<b>\$2,091,165.00</b>	<b>\$470,030.89</b>	<b>\$1,310,023.02</b>	<b>\$4,218,186.29</b>	<b>\$590,000.00</b>	<b>170,000.00</b>
<b>Purgatory Creek</b>										
Purgatory Creek Rec Area- Berm/retention area - feasibility/design	\$50,000.00	\$50,000.00	-	-	\$34,899.00	\$3,614.40	\$9,355.15	\$24,456.43	-	-
Lotus Lake in-lake phosphorus load control	345,000.00	345,000.00	-	-	79,225.00	-	-	265,773.75	-	345,000.00
Silver Lake Restoration Project WQ1	268,013.00	268,013.00	-	-	207,208.00	12,377.58	153,701.27	214,506.46	-	-
Scenic Heights	260,000.00	165,000.00	45,000.00	50,000.00	92,040.00	-	2,983.00	210,942.75	-	-
Hyland Lake Internal Load	150,000.00	130,000.00	20,000.00	-	20,000.00	-	-	128,612.41	20,000.00	150,000.00
Duck Lake watershed load	220,000.00	220,000.00	-	-	32,120.00	1,672.70	8,848.70	196,727.71	-	-
<b>Subtotal</b>	<b>\$1,293,013.00</b>	<b>\$1,178,013.00</b>	<b>\$65,000.00</b>	<b>\$50,000.00</b>	<b>\$465,492.00</b>	<b>\$17,664.68</b>	<b>\$174,888.12</b>	<b>\$1,041,019.51</b>	<b>\$20,000.00</b>	<b>495,000.00</b>
<b>Total Multi-Year Project Costs</b>	<b>\$9,102,702.00</b>	<b>\$7,361,860.00</b>	<b>\$820,148.00</b>	<b>\$920,694.00</b>	<b>\$4,728,307.00</b>	<b>\$614,475.39</b>	<b>\$1,999,760.12</b>	<b>\$7,186,727.54</b>	<b>\$1,395,000.00</b>	<b>\$1,578,000.00</b>

**Riley Purgatory Bluff Creek Watershed District**  
**Balance Sheet**  
**As of November 30, 2021**

**ASSETS**

**Current Assets**

General Checking-Old National	\$1,713,973.25
Checking-Old National/BMW	23,256.03
Investments-Standing Cash	3,287,327.92
Investments-Wells Fargo	746,965.14
Accrued Investment Interest	7.50
Due From Other Governments	143,280.00
Taxes Receivable-Delinquent	34,792.36
Pre-Paid Expense	31,914.23
Security Deposits	7,244.00

**Total Current Assets:** \$5,988,760.43

**LIABILITIES AND CAPITAL**

**Current Liabilities**

Accounts Payable	\$1,233,156.45
Retainage Payable	27,616.74
Withholding Taxes	174.31
Permits & Sureties Payable	312,973.25
Deferred Revenue	34,792.36
Unearned Revenue	183,153.00

**Total Current Liabilities:** \$1,791,866.11

**Capital**

Fund Balance-General	\$5,926,222.90
Net Income	<u>(1,729,328.58)</u>

**Total Capital** \$4,196,894.32

**Total Liabilities & Capital** \$5,988,760.43

**RILEY PURGTORY BLUFF CREEK WATERSHED DISTRICT**  
**OLD NATIONAL BANK VISA ACTIVITY**  
**November 30, 2021**

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
11/22/21	Menards	69.83	Office Supplies - Electrical	10-00-4200	Y
11/23/21	The Home Depot	106.45	Power Tool	10-00-4635	Y
11/25/21	Adobe Creative Cloud	386.42	Annual Software Subscription	10-00-4203	Y
11/29/21	General Delivery Services	25.30	Courier Service	10-00-4280	Y
11/29/21	Randy's Sanitation	95.99	Monthly Trash & Recycling	10-00-4220	Y
11/30/21	ESRI	1,997.00	ArcGIS Desktop	10-00-4203	Y
12/03/21	Amazon Mktp.	239.98	Office Supplies - Replacement Lightbulbs	10-00-4200	Y
12/03/21	Intuit	70.00	Monthly Accounting Software	10-00-4203	Y
12/06/21	Hydrocad Software Solutions	535.00	HydroCad Course & Software	10-00-4203	Y
12/09/21	Amazon Mktp.	27.16	Office Supplies - Pens	10-00-4200	Y
12/10/21	Microsoft	93.96	Monthly Software Subscription	10-00-4203	Y
12/10/21	Microsoft	147.64	Monthly Software Subscription	10-00-4203	Y
12/10/21	Amzn Mktp	64.58	Office Cost - Space Heater	10-00-4200	Y
12/12/21	Amazon.com	168.70	Staff Cost - Thermal Gear	10-00-4321	Y
12/17/21	NALMS	140.00	NALMS Annual Membership	10-00-4245	Y
12/19/21	Amazon Mktp.	210.93	Office Supplies - Planner, Headphones, Gear	10-00-4245	Y
		<b>\$4,378.94</b>			
11/23/21	Holiday Station	34.01	Vehicle Fuel	20-13-4322	Y
11/03/21	Amazon Mktp	26.99	AIS Equipment	20-02-4635	Y
12/04/21	Amazon Mktp	31.96	AIS Equipment	20-02-4635	Y
12/06/21	Amazon Mktp	318.93	AIS Equipment	20-02-4635	Y
12/08/21	Zoho-CRM	420.00	Annual Software Subscription	20-08-4203	Y
12/09/21	PetSmart	5.65	Aquatic Habitat Supplies	20-08-4260	Y
12/10/21	Sticker Mule Sticker Mule.C NY	351.00	Outreach-Volunteer Giveaways	20-08-4260	Y
12/13/21	USPS	65.30	Postage	20-08-4280	Y
12/14/21	Amazon Mktp	128.21	Outreach - Clean-Up Equipment	20-08-4635	Y
12/14/21	Amazon Mktp	44.75	Outreach - Clean-Up Equipment	20-08-4635	Y
		<b>\$1,426.80</b>	<b>District-Wide Total</b>		
		<b>\$5,805.74</b>	<b>GRAND TOTAL</b>		