

MEETING MINUTES

Riley-Purgatory-Bluff Creek Watershed District

November 4, 2020, RPBCWD Board of Managers Monthly Meeting and CAC Workshop

PRESENT:

Managers: Jill Crafton, Treasurer

Larry Koch

Dorothy Pedersen, Vice President

Dick Ward, President

David Ziegler, Secretary

Staff: Amy Bakkum, Administrative Assistant

Claire Bleser, RPBCWD Administrator

Zach Dickhausen, Water Resources Technician II

Terry Jeffery, Watershed Planning Manager

B Lauer, Groundwater and Stewardship Program Coordinator

Josh Maxwell, Water Resources Coordinator

Louis Smith, Attorney, Smith Partners

Scott Sobiech, Engineer, Barr Engineering Company

Other attendees: Kim Behrens

Sharon McCotter

Elizabeth Henley

Marilynn Torkelson

Jen Koehler

Note: this meeting was held remotely via meeting platform Zoom in abidance with state mandates in response to Covid-19.

1. Call to Order

- 1 President Ward called to order the Wednesday, November 4, 2020, Board of Managers Regular
2 Monthly Meeting at 5:00 p.m. The meeting was held remotely via meeting platform Zoom.

2. CAC Workshop

- 3 President Ward opened the CAC workshop. Manager Koch objected to the Board holding the
4 workshop because it is a special meeting that was not noticed per statutory requirements. He said
5 he will leave the workshop and will join the Board at its 7:00 p.m. monthly meeting. Ms. B Lauer
6 said the purpose of the workshop is for the Board to discuss how it would like to move forward
7 with gaining input and feedback from the CAC. Ms. Lauer noted that CAC President Sharon
8 McCotter elected not to attend this workshop. There was discussion about whether the Board
9 wanted input from CAC members during this workshop and whether CAC members were
10 supposed to attend this workshop or not. Ms. Lauer said the CAC members are welcome to
11 participate, but the purpose of the workshop is to provide opportunity for manager discussion.

12 Administrator Bleser went through the workshop agenda, explaining the workshop will include
13 presentation of background information and context and will include polls and discussion.
14 Administrator Bleser reminded the Board of the CAC’s motion in July requesting regular work
15 direction from the Board about specific items on which the Board would like the CAC’s input.
16 She asked the Board to consider when it is most helpful to have input from the CAC.

17 Ms. Kim Behrens talked about the types of tasks the CAC engages in and how the tasks are
18 directed. She let the Board know the CAC is interested in taking on a more active role in the work
19 of the RPBCWD as stakeholders in projects, education and outreach strategies, grants, and new
20 initiatives. Ms. Behrens shared that the CAC is asking that its unique knowledge is used and
21 asked for to ensure community input is heard on decisions that impact the RPBCWD. President
22 Ward noted that previous discussions centered around process and how it could better allow for
23 the CAC to have the opportunity to make comments and recommendations to the Board before it
24 acts on items.

25 The Board weighed in about topics it would like the CAC to advise the Board on. The managers
26 discussed topics as well as formats the Board would like to receive input from the CAC and at
27 what point in the decision-making process the Board would like to receive input from the CAC.

28 Administrator Bleser suggested she send the managers a link to this information for the managers
29 to take time to consider the information and for the District to discuss these topics again. She
30 recommended the District hold a 5:00 p.m. workshop on December 9th, prior to the Board’s 7:00
31 p.m. monthly meeting on December 9th. The managers indicated consent to staff setting up and
32 noticing a workshop for 5:00 p.m. on December 9th.

33 The workshop concluded at 5:46 p.m.

3. Approval of Agenda

34 President Ward continued the Board of Managers Monthly Meeting at 7:00 p.m.

35 Manager Crafton moved to approve the agenda. Manager Pedersen seconded the motion.

36 Manager Koch objected to the agenda and the holding of this meeting. He said he thought this
37 meeting was to be a regular meeting starting at 7:00 p.m.. He stated that the meeting should not
38 be a continuation of a special meeting. Manager Koch explained his objection to the special
39 meeting is because he didn’t believe the District met its requirement to provide eight days written
40 notice of a special meeting. He noted that the meeting agenda created confusion by stating the
41 meeting starts at 7:00 p.m., but then listing that one of the agenda items is a workshop starting at
42 5:00 p.m.

43 Manager Koch requested removing all items off the Consent Agenda and moving the items to 9a,
44 including items, 8a – Accept October Staff Report , 8b – Accept October Engineer’s Report, 8c –
45 Accept October Construction Inspection Report, 8d – Approve Pay App #10 Scenic Heights, 8e –
46 Approve Permit 2020-054 Lake Minnetonka Care Center as Presented in the Proposed Board
47 Action of the Permit Report, and 8f – Approve Cooperative Agreement with St. Hubert Catholic
48 Community. Manager Koch requested reversing the order of items 10a – Managers’ Report – and
49 10b – Administrator’s Report – and adding to item 11c – Upcoming Board Topics – other – the

50 topics of 11ci – Budget, 11cii – 2020 Work Plan, 11ciii – Annual Review of the Administrator,
 51 and 11civ - IT consultant that was previously approved by the Board.

52 Administrator Bleser requested adding to the agenda Action Item 9e - hire an administrative
 53 assistant.

54 .Upon a roll call vote, the motion carried 4-0 as follows:

55

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	No
Ziegler	Aye

56

4. Kerber Pond Ravine Feasibility Presentation

57 Mr. Jeffery described the project’s history and introduced Ms. Jen Koehler of Barr Engineering to
 58 present the Kerber Pond Ravine feasibility study.

59 Ms. Koehler reminded the Board that Lotus Lake is impaired for excess sediments, and she
 60 reported that the proposed Kerber Pond Ravine project scored 34 using the District’s
 61 prioritization tool. She displayed photos of the project area and talked about the subwatershed and
 62 its water flow patterns. She presented the two concepts explored in the feasibility study,
 63 including:

64 Concept 1: Channel Stabilization; and,

65 Concept 2: Low Flow Channel, High-Flow Storm Sewer.

66 She displayed a table comparing the two concepts, pointing out the estimated annual total
 67 phosphorous reduction for both concepts is 2.9 pounds per year, and the Engineer’s opinion of
 68 estimated annual cost per pound of phosphorous removed for Concept 1 is \$6,200 (with the +/-
 69 range of \$3,400-\$32,400) and for Concept 2 \$10,700 (with the +/- range of \$5,800-\$55,100). She
 70 noted that Concept 1 is the more cost effective solution. She presented the Engineer’s opinion of
 71 total probable cost: Concept 1 was \$395,000 (\$280,000-\$590,000) and Concept 2 was \$678,000
 72 (\$470,000-\$1,020,000).

73 Ms. Koehler reported the proposed project would achieve approximately 50% of the erosion
 74 source load reduction required by the Lotus Lake TMDL, and the District will want to monitor
 75 pollutant loading through the ravine under existing conditions and after implementation to

76 monitor the project impacts. She explained the City of Chanhassen communicated it has a
 77 potential street reconstruction project coming up on Frontier Trail, and if the Kerber Pond Ravine
 78 project moves forward, the City would like it to coincide with the timing of the Fronter Trail
 79 street reconstruction project, which could potentially occur in 2023-2025. Ms. Koehler noted the
 80 entire project area is on private property, so coordination between the District and the City is vital
 81 to make sure all necessary access is secured.

82 Mr. Jeffery stated staff recommends the District return the feasibility study to the City for the
 83 City to take the lead on any project, and the District could participate through some type of cost
 84 share. He and Ms. Koehler responded to manager questions, and Mr. Jeffery discussed in more
 85 detail Wetland Conservation Act and Army Corps of Engineers implications.

86 Administrator Bleser said she will distribute the feasibility study to the managers.
 87

5. Matters of General Public Interest

88 No matters of general public interest were raised.

6. Reading and Approval of Minutes

89 **a. October 7, 2020, RPBCWD Board of Managers Budget Workshop**
 90 Manager Pedersen noted on line 168, the word “approved” should be corrected to
 91 “approve,” the words “to act” should be deleted on line 176, and the word “to” should be
 92 added to line 342. Manager Ziegler moved to accept the minutes as amended. Manager
 93 Crafton seconded the motion. Upon a roll call vote, the motion carried 5-0 as follows:

94

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

95
 96 **b. October 14, 2020, RPBCWD Board of Managers Continuation of October 7th Regular**
 97 **Monthly Meeting**
 98 Manager Ziegler moved to accept the minutes as presented. Manager Pedersen seconded
 99 the motion.

100 Manager Koch moved to amend the motion to strike the minutes and deem the meeting
 101 null and void. He explained his objection to the Board holding the meeting is due to the
 102 lack of adequate meeting notice. The motion died due to lack of a second. Attorney Smith
 103 stated it was determined that the October 14th meeting was duly noticed.

104 Upon a roll call vote, the motion carried 4-1 as follows:

105

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	No
Pedersen	Aye
Ward	Aye
Ziegler	Aye

106

7. CAC

107 President Ward noted the CAC did not hold a meeting in October and there are no CAC meeting
 108 minutes.

8. Consent Agenda

109 All Consent Agenda items were moved to Agenda Item 9a.

110

9. Action Items

111 a. Pulled Consent Agenda Items

112 i. Accept October Staff Report

113 Manager Koch said as far as he knows, the District doesn't have a full set of
 114 internal controls and measure. He has asked for them and hasn't received them.
 115 He said no one has shown him where they have been adopted and where they are,
 116 and so he doesn't see how the Board can review reports based on internal controls
 117 and measures if the District doesn't have them.

118 Manager Koch asked for more information on the discussion about Chanhassen
 119 taking over permitting authority over the District's rules. Mr. Jeffery responded
 120 that the City's plan is to adopt the District's rules by reference, so the City's rules
 121 would be equally protective. Manager Koch provided his opinion about the City's

122 inability to enforce rules, and he would like the Board to discuss the issue further.
 123 Manager Koch asked for more details about AIS monitoring and the pike netting.
 124 Mr. Maxwell described the District’s fish monitoring schedule and said there was
 125 no netting on Lotus Lake this year. Manager Koch asked if the District knows
 126 when the University of Minnesota will be providing the District with a report on
 127 the iron-enhanced sand filings project. Administrator Bleser said the University is
 128 still doing analysis, but there may be an update coming out in January or
 129 February. Manager Koch asked for more information about the wetland services
 130 project, and Mr. Jeffery provided details. Manger Koch commented he is
 131 wondering if the District could take a lead in a lidar project to monitor the
 132 wetlands and how they expand and shrink. Mr. Jeffery responded that staff is
 133 looking at lidar technology in relation to the District’s work.

134 Manager Ziegler moved to approve the October staff report. Manager Pedersen
 135 seconded the motion. Manager Koch made the friendly amendment that the Board
 136 accept the staff report rather than approve it. Managers Ziegler and Pedersen
 137 agreed to the friendly amendment. Upon a roll call vote, the motion carried 5-0 as
 138 follows:

139

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

140

141 **ii. Accept October Engineer’s Report**

142 Manager Koch asked about the report’s reference to a meeting about ASTM
 143 standards for products, and he asked if there is a timeline for standards being
 144 adopted. Engineer Sobiech said the committee is in the initial stages of being set
 145 up and there is no timeframe set for delivering a set of standards around
 146 manufactured treatment devices. He added that the Minnesota Pollution Control
 147 Agency has a working group formed to set up some type of standardization to
 148 incorporate into the Minnesota Stormwater Manual by early to mid-2021.

149 Manager Koch asked for more details about staff tracking time spent on pre-
 150 application calls and communications, and Engineer Sobiech provided
 151 information.

152 Manager Crafton moved to accept the October Engineer’s report. Manager
 153 Ziegler seconded the motion.. Upon a roll call vote, the motion carried 5-0 as
 154 follows:

155

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

156

157 **iii. Accept October Construction Inspection Report**

158 Manager Koch moved to accept the October Construction Inspection Report.
 159 Manager Ziegler seconded the motion. Upon a roll call vote, the motion carried 5-
 160 0 as follows:

161

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

162

163 **iv. Approve Pay App #10 – Scenic Heights**

164 Manager Koch asked for an explanation about the basis for the limitation on the
 165 retainage. Engineer Sobiech explained the limitation has been the standard
 166 language since the state made a revision. Manager Koch said he would like the
 167 District to remove that limitation. Attorney Smith said the language is written in
 168 to the specs at the front of the process, and the District is free to adjust it.
 169 Manager Koch requested that next time staff provide options on the retainage for
 170 the Board to consider. Attorney Smith suggested that he and Engineer Sobiech

171 prepare information on the matter to provide to the Board for its review and
 172 discussion at a future Board meeting. The Board indicated consent to direct legal
 173 counsel and the engineer to prepare the information to provide to the Board.

174
 175 Manager Koch moved to approve Pay App #10 Scenic Heights. Manager Ziegler
 176 seconded the motion. Upon a roll call vote, the motion carried 5-0 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

177
 178 v. **Approve Permit 2020-054 Lake Minnetonka Care Center as Presented**
 179 **in the Proposed Board Action of the Permit Report**

180 Manager Koch asked if there are concerns about capturing pollutants or
 181 biohazards in underground storage and if the District has requirements to address
 182 the issue. Engineer Sobiech said that as a private developer, the developer is
 183 required to enter into a maintenance declaration and have it recorded on the
 184 property. He talked further about the required maintenance, noting groundwater
 185 monitoring is not required. Manager Koch said he thinks it is worth the District
 186 discussing whether it should require groundwater monitoring.

187
 188 Manager Koch moved to approve Permit 2020-054 Lake Minnetonka Care Center
 189 with the Engineer’s recommendations and conditions presented in the Engineer’s
 190 memo. Manager Ziegler seconded the motion. Upon a roll call vote, the motion
 191 carried 5-0 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

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vi. Approve Cooperative Agreement with St. Hubert Catholic Community

Manager Koch said there were inconsistencies within the Cooperative Agreement and terms missing, and he recommended adding to the agreement construction area controls. He recommended referring the agreement back to legal counsel for review and consideration of the comments he has made. The motion died due to lack of second.

Manager Ziegler moved to approve the Cooperative Agreement with St. Hubert Catholic Community subject to the review of the District’s legal counsel and engineer and with their non-substantive changes. Manager Pedersen seconded the motion. Manager Koch remarked he will vote no not because he is against the project but because he feels there is room in the Cooperative Agreement for significant improvement and feels it is an inadequate agreement under these circumstances Upon a roll call vote, the motion carried 4-1 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	No
Pedersen	Aye
Ward	Aye
Ziegler	Aye

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b. Accept September Treasurer’s Report

Manager Crafton moved to accept the September Treasurer’s Report. Manager Ziegler seconded the motion. Manager Koch commented he has an issue with the District cutting checks before the Board approves payment, and he asked if the procedure of issuing checks prior to their approval is documented in the District’s financial policies. Administrator Bleser responded she will review the District’s escrow agreements and the Districts policies and will report back at the Board’s December meeting. Manager Koch asked for more details about what services the District received for the invoice from Redpath and Company, and he provided comments about items that should be included in the District’s budget and how the District should be eliminating redundancies and inefficiencies and should be saving money. Manager Koch provided additional comments about the balance sheet and stated the District needs to make sure it has certification that the District’s money market account funds are all covered under FDIC. Manager Koch

223 said it is not proper accounting to report Visa as a vendor and the charges should be
 224 reported by vendor and the amount of the Visa charge should be listed as the amount the
 225 District owes the vendor. He recommended Administrator Bleser bring this item up to the
 226 accountant and the auditor.

227 Upon a roll call vote, the motion carried 4-1 as follows:

228

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	No
Pedersen	Aye
Ward	Aye
Ziegler	Aye

229

230 **c. Approve Paying of the Bills**

231 Manager Crafton moved to pay the bills. Manager Ziegler seconded the motion. Manager
 232 Koch said he has a hard time approving paying bills for items for which the District
 233 doesn't have a budget, particularly the professional services. Upon a roll call vote, the
 234 motion carried 4-1.

235

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	No
Pedersen	Aye
Ward	Aye
Ziegler	Aye

236

237 **d. Elect Two MAWD Delegates and an Alternate and MAWD Participation**

238 Administrator Bleser requested the managers let her know if they are planning to attend
 239 the MAWD annual meeting. Manager Pedersen moved to elect Manager Crafton and
 240 Manager Ziegler as the Board's delegates. Manager Koch seconded the motion.

241 Upon a roll call vote, the motion carried 5-0 as follows:

242

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

243

244 Manager Koch moved to elect President Ward as the alternate delegate. Manager Crafton
 245 seconded the motion. Upon a roll call vote, the motion carried 5-0 as follows:

246

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

247

248 **e. Administrative Assistant**

249 Administrator Bleser asked the Board to approve the District moving forward to hire an
 250 administrative assistant. Manager Crafton stated she submitted her comments on the
 251 role's job description to Administrator Bleser and reported that because the Personnel
 252 Committee meeting wasn't noticed, the Committee hasn't met to discuss the job
 253 description and responsibilities.

254 Manager Koch moved to lay this item over until the Board's December meeting, direct
 255 the Personnel Committee to meet to discuss and finalize the job description, and direct
 256 Administrator Bleser to update the table of anticipated positions and salaries. Manager
 257 Crafton seconded the motion. There was a lengthy discussion about the job description,
 258 the urgency for hiring an administrative assistant, methods of budgeting for employee

259 costs that managers have seen in other areas of their careers, and the level of detail
 260 managers should receive regarding each employee’s benefits. Upon a roll call vote, the
 261 motion failed 2-3 as follows:.

262

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	No
Ward	No
Ziegler	No

263

264 Manager Pedersen moved to authorize hiring an administrative assistant with the salary
 265 range provided by Administrator Bleser and the Personnel Committee finalizing the
 266 position description to provide to the Board at the December meeting. Manager Ziegler
 267 seconded the motion. Manager Koch said he thinks the process should move forward as
 268 he described. Upon a roll call vote, the motion carried 4-1.

269

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	No
Pedersen	Aye
Ward	Aye
Ziegler	Aye

270

10. Discussion Items

271 a. Administrator Report

272 Administrator Bleser noted the dates Sharon Klump is available for conducting the
 273 Administrator review. The Board agreed to hold the Administrator review on November
 274 16, 2020, at 9:00 a.m.

275 Administrator Bleser talked about the air purifiers now in place in the District office. She
276 provided an update on the wrapping up of the District's field season. Administrator
277 Bleser reported the District is coordinating a viewing of Kiss the Ground in collaboration
278 with the City of Minnetonka and the Nine Mile Creek Watershed District. She said the
279 viewing will likely be scheduled for December.

280 **b. Manager Reports**

281 Manager Koch asked if the District has looked for an IT consultant. Administrator Bleser
282 talked about the IT services the City of Eden Prairie is open to sharing with the District.
283 Manager Koch stated the District should not be relying on the City of Eden Prairie and
284 needs to hire an outside IT consultant with a wide range of experience and advise the
285 District on its systems, software, and security. He raised his concerns about the District
286 missing meeting some of its statutory requirements such as timely responses to Data
287 Practices Act requests.

288 **c. Rice Marsh Lake Update**

289 Engineer Sobiech displayed a PowerPoint presentation and reminded the Board that
290 earlier this year staff presented the Rice Marsh Lake feasibility study to the Board. He
291 provided background on Rice Marsh Lake, explaining the lake is impaired for excess
292 nutrients and talking about the reductions needed to meet the water quality standard
293 criteria. Engineer Sobiech talked about the data collected from RPBCWD monitoring,
294 and he explained the ways in which the watershed model was modified to improve
295 phosphorous load estimates. He described the alternatives reviewed in the feasibility
296 study and the metrics examined. Engineer Sobiech summarized the scoring system staff
297 applied to the metrics and reported that the alternative that scored at the top was a
298 proprietary device by Bio Clean Environmental called the Kraken, a stormwater chamber
299 with filtration cartridges for the water to filter through. He talked about the investigation
300 staff undertook to evaluate the Kraken as a BMP and described the findings.

301 Engineer Sobiech said staff supports the recommendation provided in the feasibility
302 study, which is to utilize a Kraken or similar proprietary device. He added that the City of
303 Chanhassen is supportive of the project. Engineer Sobiech stated he suggests the Board
304 hold a public hearing in December if the Board is interested in moving forward with the
305 project. He explained that if the Board orders the project, the District will need a
306 cooperative agreement with the City of Chanhassen and move forward to doing the
307 detailed design of the project for constructing the project in late 2021, ideally.

308 Manager Koch asked several questions, and Engineer Sobiech and Administrator Bleser
309 responded. Manager Koch remarked the District needs to get its arms around the data and
310 nail it down. He said he would like to know if the City of Chanhassen should dredge the
311 pond. He commented it seems the District doesn't have all the pieces of information to be
312 able to evaluate. Manager Koch said he is leery about proprietary products and he thinks
313 the District should wait for all the data before ordering the project. He added he is
314 concerned about money due to the fall out of Covid-19, and he believes the District
315 should see the economics of 2021 before ordering the project. He asked what the next
316 steps are in getting all the information. Engineer Sobiech clarified the project process,

317 explaining the next step would be design and specifications, followed by getting bids,
 318 followed by awarding or not awarding the project. Administrator Bleser said the District
 319 would hold a public hearing in December to gather public comments on the proposed
 320 project. Manager Koch said the District should be gathering the data on the effectiveness
 321 of the alum treatment and see if the data justifies the project.

322 Manager Pedersen commented in support of moving forward with the project process.
 323 Mr. Jeffery remarked the District needs to address the external loading to Rice Marsh
 324 Lake.

325 Manager Pedersen moved to approve going forward with the design portion of the Pond
 326 RML 12 sediment plan. Manager Crafton seconded the motion. Manager Koch said this
 327 item is an informational item. Attorney Smith pointed out the Board will need to order
 328 the public hearing if it plans to hold one in December. He explained the public hearing is
 329 needed before ordering the project design. Manager Pedersen made the friendly
 330 amendment to her motion to direct staff to order the public hearing to be held at the
 331 Board’s December monthly meeting. Manager Crafton agreed to the friendly amendment.

332 Manager Koch said the District needs more data. He clarified that the motion on the table
 333 is to approve holding a public hearing in December. President Ward said yes.

334 Upon a roll call vote, the motion carried 4-0.

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Abstain
Pedersen	Aye
Ward	Aye
Ziegler	Aye

335
 336 **d. Plan Amendments: DEI, Rules, Soil,**
 337 Administrator Bleser summarized the proposed plan amendments included in the meeting
 338 packet. Ms. B Lauer presented on the proposed Diversity, Equity, and Inclusion (DEI)
 339 amendment. Managers provided feedback, and Manager Koch said he would like to hear
 340 the CAC’s input. He said he finds the information in the proposed plan amendment a
 341 little vague, and he would like an opportunity for managers to have an interactive dialog
 342 and to engage the community in an interactive dialog.

343 Ms. Sharon McCotter said the CAC believes there should be a discussion about what
 344 constitutes equity and identify where opportunities are available. She said the CAC is
 345 interested in being involved in these efforts.

346 President Ward asked staff what next steps are being proposed regarding the District's
347 DEI. Administrator Bleser said she sees the next steps to be furthering the conversations
348 about DEI by engaging the CAC in the discussion, engaging the Board in discussion, and
349 possibly touching base with the cities for conversation. She said she is hearing the Board
350 is in consensus with staff moving forward to engage about DEI at a broader level and
351 then bringing the topic back to the Board.

352 **e. Other**

353 President Ward laid over any further plan amendment presentations to the Board's
354 December monthly meeting. He noted the managers will be participating in the MAWD
355 Virtual Annual Conference December 1-4.

356

11. Upcoming Board Topics

357 President Ward noted that the upcoming Board topics and events were listed on the
358 meeting agenda and amended under item 3 – Approval of the Agenda. Upcoming topics
359 and events include:

360 Public Hearing for Ordering Rice Marsh Lake Water Quality (December), Bloomington
361 Flood Mapping and Prioritization Tool, Public Hearing on Rice Marsh Lake, Budget,
362 Annual Review of the Administrator, and IT consultant as previously approved by the
363 Board.

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12. Upcoming Events

- 365
- Citizen Advisory Committee Meeting, November 16, 2020, 6:00 p.m., virtual meeting
 - Explore Your Waterway with the U.S. EPA, Webinar, November 17, 2020, 12:00 p.m., virtual
 - MAWD Virtual Annual Conference, December 1-4, 2020, virtual
 - Board of Managers Public Hearing and Regular Meeting, December 9, 2020, 7:00 p.m., virtual

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13. Adjournment

370 Manager Crafton moved adjourn the meeting. Manager Pedersen seconded the motion. Upon a
371 roll call vote, the motion carried 5-0 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

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The meeting adjourned at 10:22 p.m.

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Respectfully submitted,

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David Ziegler, Secretary