

Draft Regular Meeting Minutes –January 22, 2024
RPBCWD Citizens Advisory Committee Monthly Meeting
Location: Virtual via Zoom

ATTENDANCE

Status: P=Present, E=Excused, A=Absent without notification

CAC Members

Andrew Aller	P	Jeff Weiss	P	Sharon McCotter	P
Andrew Peterson	P	Jim Boettcher	E	Terry Jorgenson	P
Bonnie Nelson	P	Marilynn Torkelson	P		
Dave Paulson	P	Michelle Frost	P		

Others

Liz Forbes	RPBCWD Staff	P	Manager Tom Duevel	BOM	P
Eleanor Mahon	RPBCWD Staff	P			
Mat Nicklay	RPBCWD Staff	P			

CAC MOTIONS for the Board of Managers:

1. None

Key CAC discussion items for the Board of Managers:

1. None

I. Opening – 5 minutes

- A.** Call CAC Meeting to Order: Andrew called meeting to order at 6:02pm
Introductions
- B.** Attendance: *As noted above*
- C.** Matters of the public: none
- D.** Approval of the Agenda: approved without objection
- E.** Designate timekeeper: Liz
- F.** Approval of previous CAC meeting minutes: approved without objection
- G.** Administrator Jeffery provided an update on the Spring Road project

- II. Learning Presentation** - RPBCWD Permit Program, Mat Nicklay, Natural Resources Technician. He's the first point of contact. Standard permit applications are reviewed by Mat; more complicated applications are reviewed by Engineer Sobiech. Some applications also need to go before the BOM (stormwater management, wetland involvement floodplain, waterbody crossings and shoreline changes). Mat performs inspections for all projects with a minimum of twice per month as well as after ¼" or greater rainfall events. WD holds financial assurance from permittees, which isn't released until a minimum of 75% vegetative cover is established. Outreach is a bigger part of the job more recently since prevention is better than treatment.

III. Board Meeting Recap and Discussion – Report by Sharon McCotter

- A. Highlights from the most recent BOM meeting recording on [YouTube channel](#)
 1. Close to delisting Riley and Rice Marsh Lake which were impaired by excess nutrients.
 2. Bill Satterness spoke during the public comment period against Spring Lake.
 3. Lake management plan template for expediency and cost savings and to avoid redundancy remains in discussion.
- B. Response on CAC recommendations to Board: N/A
- C. New Advisory Topics from the Board: None

IV. Program and Project Updates

- A. General (Liz):
 - i. SAVE THE DATE: March 11, 9:30am-2:30pm, for EHAP BOM/CAC meeting
 - ii. Encourages CAC members to attend city public engagement events (comprehensive plan updates, road projects, etc.)
- B. E&O updates -Eleanor Chanhassen FebFest ~~will probably have to be on land~~ was cancelled. She'll be representing RPBCWD at some Minnetonka winter farmers market and Minnetonka & Chanhassen regular farmers markets.
- C. EHAP update - Jeff will give an update next month because of time constraints.

V. CAC Process and Function

- A. CAC position nominations/appointments:
Chair – Andrew Aller, Vice Chair – Bonnie Nelson; Recorder – Andrew Peterson
- B. Committee/project interest/ideas (leadership needed)
- C. Motions by CAC members: None

VI. Scheduled guest speakers

- Zach Dickhausen (RPBCWD) – overview of wetland program [Feb. 26th]
- Josh Maxwell (RPBCWD) – water quality update [March 18th]

VII. Upcoming Events and Adjournment

- A. CAC Meeting – February 26, March 18 at 6:00 PM
- B. BOM Regular Meetings (1st Wednesdays @ 7 pm): Feb 7 (Jeff to be CAC rep)
- C. BOM Workshops (3rd Thursdays @ 7 pm) January 25 will be hybrid.
- D. Meeting adjourned at 8:04 pm by general consent

TENTATIVE – Upcoming BOM Work Session Topics (anyone may attend)

Date	Topic #1	Topic #2	Topic #3
Jan 18, 2024	Review draft annual report	Proposed projects update	EHAP goal/mission
April 2024	Fund balance report	Governance Manual	Audit
July 2024	Draft budget	MAWD resolutions	

View District calendar at rpbcd.com/calendar