

**RESOLUTION NO. 25-056**  
**Riley-Purgatory-Bluff Creek Watershed District**  
**Board of Managers**

**Authorizing execution of accounting services contract with**  
**Berry, Dunn, McNeil & Parker LLC**

Manager Duevel offered the following resolution and moved its adoption, which motion was seconded by Manager Crafton:

**WHEREAS** Minnesota Statutes section 103B.227, subdivision 5, states that watershed management organizations must solicit interest proposals for legal, professional, or technical consultant services at least every two years;

**WHEREAS** the RPBCWD Governance Manual states that this solicitation shall occur in odd-numbered years;

**WHEREAS** at its January 8, 2025, meeting the RPBCWD Board of Managers adopted resolution 25-008 authorizing the administrator to prepare and submit request for proposals;

**WHEREAS** RPBCWD solicited proposals from accounting firms, through direct request via email, posting on the RPBCWD website, posting on the League of Minnesota Cities website, and publication in all adopted official publications of the RPBCWD, pursuant to Minnesota Statutes section 103B.227, between August 15, 2025 and September 15, 2025;

**WHEREAS** four proposals were provided in response from four different firms; and

**WHEREAS** BerryDunn provided a proposal and participated in an interview via remote technology, both of which fully indicated their understanding of the services requested and their qualifications to provide such services.

**NOW THEREFORE BE IT RESOLVED** that the RPBCWD Board of Managers authorizes the administrator, on advice of counsel, to enter into the agreement with Berry, Dunn, McNeil & Parker LLC for 2026-27 accounting services as described in and with the proposed fee structure included in the proposal dated September 12, 2025, including on-boarding and data migration to begin in 2025.

The question was on the adoption of the resolution and there were 4 yeas, 0 nays, and 1 absence as follows:

|          | <u>Yea</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|----------|------------|------------|----------------|---------------|
| CRAFTON  | X          |            |                |               |
| DUEVEL   | X          |            |                |               |
| NELSON   |            |            |                | X             |
| PEDERSEN | X          |            |                |               |
| STOVRING | X          |            |                |               |

Upon vote, the president declared the resolution adopted on this 1<sup>st</sup> day of October 2025.

\* \* \* \* \*

I, Jill Crafton, secretary of the Riley-Purgatory-Bluff Creek Watershed District, hereby certifies that I have compared the above resolution with the original thereof as the same appears of record and on file with RPBCWD and find the same to be a true and correct transcription thereof, and further that the resolution is in full force and effect on this date, and Resolution 25-056 has not been modified, amended, or rescinded since its adoption.

IN TESTIMONY WHEREOF, I set my hand this 1<sup>st</sup> day of October, 2025.

  
Jill Crafton, Secretary